**PTO Meeting Minutes**

**Tuesday, August 22, 2023**

**Attendance**: Brooke Dimiao (President), Darcy Jones (Vice President) Victoria Lamb (Secretary), Que Frederick, Brittany Ellis, Regina Mead, Jade Ragland, Katherine Pugh, Heather Worley, Tara Krane, Callie Smith, Amy Floyd, Brittani Heare, Karen Poirier

* Welcome and Opening Prayer: The meeting was called to order at 6:00 pm by PTO President and Opening Prayer was given by PTO President
* OVERVIEW of PTO was given for new members

**Discussion**:

Treasurer report : Overview of budget given and estimated $6,500 in account after all pending transactions clear.

Upcoming Fundraisers:

* Spiritware: will begin by end of this week. Flash sale will be open for 3 weeks and include reduced cost items than when switches to on demand. Items will be shipped to school free of charge during flash sale. The school will fundraise $2 per every item sold except polos since those are required. Turnaround time after flash sale is about 18 days.
* Cherrydale Fundraiser : Oct 4-17th : catalogs sent home, as well as online sales
* City Point Burgers and Ice cream : Sept 8th 5p-9p
* Primos spirit night : October date TBD
* Skate Night : Nov 17th 530-7p $10 per person skating
* Christmas Shop : dates TBD

Paint Night

* Thurs Sept 28th 6-8p led by Mrs Proctor
* RSVP will be required
* PTO will purchase supplies
* Jadee and Darcey follow up with Mrs Proctor to see how many to cap at, will it be a parent/child joint painting, etc.
* Will need volunteers to help set up and clean up
* Will create sign up for potluck type items and PTO will provide paper products and drinks

Trunk or Treat with Biblical Theme

* October 28th 2-4 pm
* Sign up genius for families to sign up with design of their area
* Will also let people know they can donate candy for event

Woot Woot

* September 8th at 1:30 pm : katherine pugh and Brittany Ellis
* October 6th at 1:30 pm : Heather Worley
* November 3rd at 1:30 pm : Heather Worley and Brittani Heare
* December 8th at 1:30 pm – this is a change from the first : Heather Worley
* We will also donate snacks to the upper school for Midterms (Dec 18-20) and finals at the end of school year

PTO Projects 23-24 school year

• School safety

o Purchasing Life vacs for school – estimate $250-$400

o CPR training for staff- awaiting pricing – Lori is working on this

• Possible security expenses

* Doors have already been replaced on inside for each classroom
* PTO will research trauma/first aid kits for each classroom to have (could these be donated? Victoria will reach out to John Randolph Foundation)
* Door stoppers to prevent intruder

• School improvement projects pending administration needs

* Discussion about fundraising for AC in gym, this will be presented to the board and we will have more discussion next meeting at what that might look like partnering with school and parents

Next PTO meeting 9/19/23 at 6 pm

Additional upcoming PTO events for school year – Christmas activities( caroling at brighter living, Hopewell parade) , Cookies and coco, Tie dye night, book fair, flower sales, skate night spring semester, spirit nights